



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		ST.THOMAS COLLEGE, RUABANDHA BHILAI
Name of the head of the Institution		DR. M. G. Roymon
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07882275970
Mobile no.		9425238388
Registered Email		stthomascollege_bhilai@rediffmail.com
Alternate Email		stcbhilai_principal@yahoo.com
Address		New Ruabandha Sector, Risali
City/Town		Bhilai, Durg district
State/UT		Chhattisgarh
Pincode		490006
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr Debjani Mukherjee
Phone no/Alternate Phone no.	07882275970
Mobile no.	9827169925
Registered Email	stthomascollege_bhilai@rediffmail.com
Alternate Email	mdebjani10@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.stthomascollegebhilai.in/AQAR/STC-AQAR-2018-19.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

https://www.durguniversity.ac.in/Uploads/ace%202019-20_2019305094305.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	81.55	2006	02-Feb-2006	15-Sep-2011
2	B	2.62	2011	16-Sep-2011	15-Sep-2016
3	B++	2.77	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

20-Sep-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

International Yoga day celebrations	21-Jun-2019 1	62
International Yoga day celebrations	21-Jun-2020 1	42
Orientation Programme of B.Sc, BCA, BAJMC, B.Com, BBA	01-Jul-2019 1	178
Counselling for Hostel inmates	13-Jul-2019 1	56
Visit to Special School and Training Centre for mentally Retarded and Blind Students at Seri Kheri, Raipur	14-Sep-2019 1	72
Visit to B.Ed and D,Ed college for special Children. Supela, Bhilai. Prayas	04-Oct-2019 1	25
Sports Meet for differently abled Children at Sports Ground of Bhilai House in association with NGO Golden Empathy Foundation, Bhilai	08-Dec-2019 1	16
Visit to SaraswatiShishu Mandir, Selud	07-Jan-2020 1	23
Visited the students of Gov. Higher secondary school, Selud	08-Jan-2020 1	50
Career Counselling for the students of Government Girls Higher Secondary School, Vaishali Nagar	24-Jan-2020 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	N.A.	N.A.	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • Enhancement of E Teaching facilities (Addition of computers with camera and speakers, Internet speed upgraded) • Academic Audit • Boosting mental health of students and public • Thrust on Career Counselling • Covid 19 Related Activies (Spreading awareness regarding corona, mask making, making sanitizer for institutional use, distribution of mask etc) 	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Career Counselling	Career Counselling was given lot of impetus by IQAC and various departments of the college. Preparation for CAT examinationand career in digital Marketing,graphics and editing, accounting practices, cloud computing were some of the areas that were the students counselled.
Physical and Mental Health Promotion	Health and Dental checkup camp were organized by the IQAC. Mental health promotion activities were conducted for college students as well for the public. Mental health practices were undertaken both inhouse and various organizations like Schools for special children, schools for differently abled children and government school children in rural areas
Entrepreneurial Advancements	Entrepreneurship Development cell conducted workshops on the topics like Ideation and B Plan, mushroom

	cultivation. Field trips were also organized by the cell for practical exposure of the students
Promoting Gender Equity	Many gender bias related awareness programs were organized.
Environmental Consciousness	In line with the environmental need St. Thomas College conducted many programs on the environment and ecological betterment.
Academic Audit	IQAC conducted academic and non academic audits of all the departments , sports, various clubs and the library. To ensure the smooth conduct of the audit, an audit committee was formed and a format for the evaluative report and the guidelines for the Academic Audit were prepared. The audit was conducted as planned & corrective actions were discussed.
Preparation of AQAR	Pending AQAR's were completed and uploaded.
Facilitate the creation of a learner-centric environment	Field visits workshops, study tour, internship programme, guest lectures were conducted to enhance the cognitive prowess of the learners.
Online Feedback Mechanism	An online feedback (google form) for all types of feedback was used. Empirical data was procured to get relevant results. The feedback and suggestions so obtained were utilized in the development and refinement of processes in the College.
Promote staff capacity building	FDP for teaching faculty conducted by the college that focused on the overall development , teaching methods and enhancing research practices.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Board and Academic Council	29-Oct-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
Date of Submission	20-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The Management Information System of the college is used to manage the functionalities of the college . MIS synchronizes the working of all the Departments. It looks on all aspects of the college , its students , faculties , Departments , Marks entry and other co - curricular activities. The MIS system is used to in college for storing personal data and exam records. The college has admissions online. Application Forms for admission are uploaded on the website. Selection of candidates is done basis of merit. . Data required by the University is sent online based on the information drawn from the Application Forms for admission. All information to the students regarding the college notices and announcements are uploaded on the website. Internal marks obtained by students in practicals and in respective subjects are entered online in the link given by the affiliated University. Examination form is filled online .Information regarding practical exams dates university exam time table is notified online. The college library is automated to keep a track of the books issued to staff and students.The college encourages digital transaction. Admission fees , Examination Fees ,Mess Fees are paid online. The college also maintains proper Information system to disseminate information to stakeholders and Staff .Notices regarding meeting, holiday and any such information related to college are informed through email. Staff salary slip is generated online Finance Accounting MISTransaction with bank is conducted online. An MIS system is used in the institution to keep track of Faculty attendance and performance. The attendance of the all the employers of the college is maintained through biometric system . A record of leave availed by all staff members of the college is maintained online. The</p>

college is concerned with the redress of grievances by staff and students . Online grievance form is available to ensure redress of the issues. Online guidance and counseling facility is also available for the students. Staff and students have the Facility of e issuance of library book. On line Alumni registration form is available for the students. The college ensures the quality enhancement of Teaching Learning process through feedback system to evaluate teachers performance . Likewise evaluation by parents is also available on the website. The Covid 19 pandemic has indirectly changed the landscape of education system. New techniques were adopted to streamline and transform the offline class to virtual mode. Inorder to increase access, efficiency , effectiveness and quality of onlineclass the college upgraded Internet Leased line from 10 mbps to 13 mbps. Various for virtual class platform , like Google meet , G suite were used to make the teaching learning process more effective. Google classroom was created to streamilne study material and foster communication with the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, curriculum for different courses is designed by the Board of studies of the university. Many teachers are the Chairperson / members of the board of studies of University for different subjects. Our Institution ensures the effective curriculum delivery through a well-planned and documented procedure. An academic calendar is prepared at the beginning of every academic year which includes all the academic and non-academic activities, holidays etc. which helps the faculty to plan curriculum delivery. The syllabus is divided among teachers and is published in the department and the completion of which is ensured by the respective HODs. Teachers deliver the curriculum in accordance with the teaching plan and the effectiveness is ensured through various internal evaluation procedures. A detailed timetable is prepared by timetable committee headed by the principal and convened by a senior faculty member. Time table focuses for the implementation of theory and practical classes, consultation hours, library, value added courses and space is provided for co-curricular activities too. Head of the department takes care of the internal distribution of the time table. Teachers prepare the lesson plan and teaching content to deliver to students which is notified to students through websites and WhatsApp groups in the departments. Different teaching methodologies are adopted by teachers, which includes lecture method and ICT

method in curriculum delivery. The college is well equipped with virtual class rooms and ICT facilities which are extensively used by teachers. Video lectures are also prepared for many topics for the implementation of curriculum. We use special lectures delivered by eminent scholars on topics related to the curriculum for further understanding of the subject. Three internal examinations are held for every batch. Half Yearly and Model Examinations are conducted to make the students aware of the university pattern. The valued answer papers are returned to the students with proper guidance for improvement. Old Question papers and videos pertaining to various subjects are available in the college library. UG and PG students are given seminars/assignments under the guidance of faculty members. We have a new system of appointing class coordinators in each class who is normally topper student, whose recommendations are considered for curriculum delivery. The 7 science labs, 3 computer labs, Psychology lab and a language lab are used in an optimum way for the effective curriculum delivery. Students' feedback is collected through google forms. The feedback from students is discussed in the Department staff meetings and corrective steps are taken. Projects done by each and every student under a supervisor as part of the curriculum enables him/her to get a deep insight into the subject content. Study tours are conducted for UG and PG students in which they visit places and institutions of academic value. Special classes are also arranged for the timely completion of the curriculum content. Group discussions, quizzes, and Presentations by faculty and students in Seminars add to the curriculum delivery. The college has got the provision of special/ remedial teaching for slow learners for different subjects. Regular Departmental meetings are

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
	Nil	07/09/2019	40	Yes	Yes
Preparation for advancement in English- NET/SET/ CTET/ TET					
Yoga workshop and positive mental health	Nil	13/01/2020	16	Nil	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	71	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Microbiology Laboratory Safety rules	10/07/2019	40
Career Counselling: Transition of Graduates as Potential Employees	30/08/2019	130
Guidelines for Ph.D. entrance Examination	03/09/2019	23
Gandhi Global solar Yatra	02/10/2019	50
Guidance related to NET Examination	05/11/2019	20
Testing Potability of water	14/11/2019	23
Carrier opportunities based on Accounting Practices	15/11/2019	100
Basic Techniques in Tissue culture	10/12/2019	35
Workshop on Mushroom Cultivation	24/01/2020	20
National Girl Child Day . Theme was Education , Equality and Empowerment for girls for a brighter tomorrow.	24/01/2020	24
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	B.B.A VI Semester (Project)	39
BA	B.A PART II Psychology (Field Work)	41
BA	B.A PART III Psychology (Project)	34
BEd	B.Ed. II Semester (Internship)	93
BEd	B.Ed. III Semester (Internship)	95

BSc	B.Sc. Part I Industrial Chemistry (Project)	6
BCA	BCA PART III(Project)	16
MSc	M.Sc. IV Semester Computer Science (Project)	1
MCom	M.Com IV Semester (Project)	27
MA	M.A I Semester Psychology (Project)	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institution collects periodic feedback on curriculum, academics, administration and other issues like library, laboratory and canteen from all the stakeholders such as students, parents, teachers, alumni and employers using online Google forms. The IQAC is responsible for maintaining the quality, consistency and enhancement measure. A feedback to evaluate the quality of the facilities provided by the institution and the learning environment provided to the students are obtained annually from the outgoing students. The feedback responses are analyzed, and corrective and preventive actions are initiated to overcome any gaps indicated by the said feedback. The Parent Teacher Association conducts periodic Parent Teacher Meetings at departmental level and based on the suggestions received, action is taken for improvement in learning outcomes. Teachers also have telephonic conversations with parents about their ward's performances. The different areas where improvements are required are discussed with respective committees/departments. Strengths of the college are also taken into consideration for further up gradation. Notices are regularly put up on the college website for informing parents and students about the institutional activities. Regular teacher feedback is gathered from the students through online mode by the end of each course and is summarized by the respective department. Hardcopies of feedback are maintained by each department where the teachers participate in the discussion in the departmental meeting. Faculty members are appraised for their role in syllabus completion, based on feedback from students. Whenever feedback is not satisfactory concerned teacher is counselled by the HOD. Feedbacks are obtained from alumni towards their possible contribution for college enrichment, to support the students in employment and creating an awareness of expectations of the industry from fresh graduates. The obtained feedback is analyzed and corrective actions are implemented subsequently. Alumni Feedback is conducted whenever alumni program such Alumni Meet are organized by the institute during academic year. This also helps in developing a close relationship with the alumni.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Biotech	15	15	12
MSc	Botany	30	39	28
PGDCA	Computer Application	30	38	26
BEd	Education	100	103	96
BA (Journalism)	BAJMC	30	20	18
BBA	General	60	175	60
BCA	General	30	47	27
BA	General	60	117	58
BCom	General	400	604	400
BSc	General	360	450	266

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2197	354	26	1	55

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
83	83	10	9	Nil	16

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution has an integrated monitoring system where the faculty acts as a link between the students and the institution and perform the following -

- Mentors are assigned to monitor and guide students, individual recognition and encouragement. Routine advice on balancing of academic and professional responsibilities.
- Parent teacher meetings (PTM) are arranged, Class Advisors coordinate with the parents regarding the progress of students.
- If a student is absent for for a prolonged period, then class advisors calls his/her parent, enquire the reason and advises them to take necessary care of their ward. Even after informing student's parents, the Mentor forwards the details of a student to the Principal for further action.
- Departmental meetings are organized at least once a month for the reviewing of proper implementation of the system.
- STAP classes are

scheduled for the weaker section of students and for doubt class. It Enhances the student's confidence and challenges them by setting higher goals and ultimately guiding them to achieve higher levels. • Psychosocial support at the time of need. • Internal Examination are scheduled by this we are advising and supporting the students for the improvement in academic performance. • Coaching classes are arranged for the girl's hostel of our college campus. This process can help develop individual students across a wide range of needs and can benefit them on a personal level, to boost confidence, improve work performance in academic. • Each Mentor maintains the whole student database, which is examined by the HOD. • Faculties also help the students to decide on how to choose a relevant workshop, seminar, additional coaching and value-added course relevant to their specialization. • Faculties help the students to choose a right career option, and pursue it with focus and dedication. • Grievance redressal cell attempts to address genuine problems and complaints of students whatever be the nature of the problem. The Mentoring system of our college ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. Most of the students were from remote areas and first-generation learners makes it imperative on the part of the institution to provide mentoring i.e. guidance for all-round development of the students on academic as well as aesthetic lines. Since majority of the students are not matured enough to take decisions on their own in the vast changing scenario of technology and fast life, the mentorship programmed of the institute guides and counsel the students in academic, nonacademic matters including personal domain to achieve their best in life. In particular, the scheme aims at addressing deficiencies in attitude, habits and knowledge of the students regarding study and learning. The nature of students' backgrounds i.e. catering to different socio-cultural and economic diversity necessitates mentoring being opted as one of the best practices by the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2551	82	1:31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
82	80	2	2	39

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Ujjwala Supe	Assistant Professor	Global Awards 2019 (Excellence in Research under the Category HEI Professor)
2019	Mr. Pratik Sharma	Assistant Professor	International Young Scientist Best Oral Presentation Award, Organized by International science Community Association
2019	Dr.Sunita Kshatriya	Assistant Professor	Central Zone Youth Festival 2019 (Best Manager), Jiwaji University Gwalior
2019	Dr. Adithi Namdev	Assistant	Appreciation

	(BAJMC)	Professor	received for notable contribution in Journalism and Social field by Smt. Chapma Devi Indra Devi Jain Chartable Trust.
2019	Dr. Jayasree Balasubramanian	Assistant Professor	Awarded first prize by Hemchand Yadav University for online oral presentation competition on "Conservation of Environment" , in connection with World Environment day, 05.06.2020
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	1st Year	28/09/2020	21/10/2020
BA	Nill	2nd Year	28/09/2020	12/10/2020
BA	Nill	3rd Year	22/09/2020	22/11/2020
BSc	Nill	1st Year	28/09/2020	26/10/2020
BSc	Nill	2nd Year	28/09/2020	05/10/2020
BSc	Nill	3rd Year	22/09/2020	17/11/2020
BCom	Nill	1st Year	28/09/2020	19/11/2020
BCom	Nill	2nd Year	28/09/2020	01/10/2020
BCom	Nill	3rd Year	22/09/2020	12/11/2020
BCA	Nill	1st Year	22/09/2020	29/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University guidelines are strictly adhered to with respect to evaluation process. The college ALSO follows the modalities of conducting the continuous internal evaluation (CIE) as prescribed by HemchandYaday University Durg Chattisgarh . ASSESSMENT-THEORY Unit test , half yearly exam and model exam are conducted for U.G P.G students . The marks of 10of half yearly exam of U.G students in each subject according to the prescribed format by HemchandYaday University DurgChattisgarh, Is send to the University for internal evaluation. Schedules are communicated to the students both ug (yearly)and pg (sem)pattern through watsup , telephonic calls and are displayed on the notice boards of college and department as well . 1)INTERNAL ASSESSMENT The internal assessment is also based on half yearly examination as 20of the marks scored in each

subject is taken as the internal marks for each subject for each student.

2)SESSIONAL MARKS The sessional marks of the P.G classes is based upon A) Assignments B) PPT Presentation C) Unit Test D) Group Discussion E) Participation In Class ASSESSMENT-PRACTICAL THE PRACTICAL SUBJECTS ARE ASSESSED THROUGH A) Project B) University Lab Examination Evaluation in a continuous mode has helped improve student regularity and participation in class room practices as there are marks for each assignment , PPT presentation, project, paper presentation ECT Each department has worked out the details of how the CIE will be carried out for each paper, taking care that the learning objectives of each paper are achieved , as CIE is a method of assessing whether learning outcomes for all courses are being achieved. it provides an opportunity to relook at and modify teaching strategies if students are not performing well. On the basis of internal assessment ,the weak students are identified and STAP (SPECIAL TEACHING ASSESTANCE PROGRAMME) are conducted for them. Students are evaluated continuously based on the internal exams and make them ready for university examination. POSITIVE IMPACT A) Overall Percentage Of Student Increased B) Malpractices During Examination Decreased C) Exam Complaints and Grievances Deduced ams and make them ready for university examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

St Thomas College Bhilai adheres to the academic calendar and examination schedule of the Hemchand Yadav University Durg with regard to the conduct of CIE. All information pertaining to the academic calendar, the scheme of evaluation and allocation of marks are available on the university website and college website. This information is clearly conveyed to students during the college and departmental orientation programs. Notices and circulars about the evaluation process are displayed prominently on the college notice board. Internal quality assurance cell (iqac) has been constituted in the college to check, control and maintain quality of education in the institution. It also ensures adherence to the academic calendar of the university related to cie. It has chalked out an internal academic schedule by spelling out specific deadlines for submission and uploading of course-wise, teacher-wise and room-wise time tables, submission of monthly attendance by teachers and uploading the same on the website, completion and submission of internal assessment and the scheduling of remedial classes on the basis of assessment of students performance. Before the beginning of the session the teacher in charges of different departments and conveners of different societies fill up activity forms outlining the academic and activity schedule to be followed by their respective departments and societies

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.stthomascollegebhilai.in/program-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MSc	Chemistry	19	19	100
Nill	MSc	Biotech	7	7	100
Nill	MSc	Botany	24	24	100

Nil	BEd	Education	95	95	100
Nil	BA (Journalism)	General	14	14	100
Nil	BBA	General	26	26	100
Nil	BCA	General	15	15	100
Nil	BCom	General	232	232	100
Nil	BA	General	34	34	100
Nil	BSc	General	238	238	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.stthomascollegebhilai.in/IOAC/sss/Stc_SSS_Report_2019_2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellect Intellectual Property Rights	P.G. Dept. Of Commerce IQAC in association with CGCOST	06/07/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Egg and Larval Development of Serranid Fish	Neethu Raj.P	Thalassas: An International Journal of Marine	2020	1	Vizhinjam Regional centre of ICAR-CMFRI	1
Source and application of cellulose and pectin lyase - a review	Ujjwala supe	Research journal of pharmacy and technology	2020	129	Department of Biotechnology, St. Thomas College, Bhilai	129
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Egg and Larval Development of Serranid Fish	Neethu Raj.P	Thalassas: An International Journal of Marine	2020	2	1	Vizhinjam Regional centre of ICAR-CMFRI
Source and application of cellulose	Ujjwala supe	Research journal of pharmacy and	2020	4	129	Department of Biotechnology,

and pectin lyase - a review	technology			St. Thomas College, Bhilai
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	5	Nill	4
Attended/Seminars/Workshops	31	23	Nill	Nill
Attended/Seminars/Workshops	19	16	Nill	3
Attended/Seminars/Workshops	19	11	4	1
Attended/Seminars/Workshops	4	1	Nill	2
Attended/Seminars/Workshops	20	25	Nill	4
Attended/Seminars/Workshops	5	8	2	1
Attended/Seminars/Workshops	Nill	5	4	Nill
Attended/Seminars/Workshops	23	43	1	3
Attended/Seminars/Workshops	8	10	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Prayas for Special Children	St.Thomas College	3	12
Sarthak Kadam	St.Thomas College	3	15
Honorary Service	St.Thomas College	4	10
Community service Learning with fun	Department of Mathematics and Computer Science	13	80
Mid-day meals for Akshayapatra	St.Thomas College	1	20
National Graduate Physics Examination (NGPE)- 2020	Indian Association of Physics teachers (IAPT)/St.Thomas college	2	14

Student Solar Assembly (SSA) WORKSHOP 2019	Department of Physics Electronics supported by IIT Mumbai/St.Thomas college	3	52
Industrial Visit (IB group of Industry Rajnangoan)	St.Thomas College	2	11
Awariness Programme Title- Good touch and Bad touch	St.Thomas College	2	11
Community Service Programme	St.Thomas College	8	89
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
State Level Special Camp of NSS	Participation Certificate	National Service Scheme State Level Governing Body	1
online presentation competition on world Environment day 2020	1st Prize	Hemchand yadav University, Durg (C.G.)	1
9th International Science Congress (ISC-2019)	YOUNG SCIENTIST BEST ORAL PRESENTATION AWARD	International Science Community Association	1
35th Inter University Central Zone Youth Festival 2019	Best Manager	Association of Indian Universities	1
Nukkad Natak: Topic :Gandhi ka Swaraj	Participation Certificate	Public Relation Society of India (PRSI) Raipur Chapter	15
Inter College Drama	1st Prize	Indian Peoples Theater Association (IPTA)- Bhilai Branch	6
EX NCC YOGDAN	Participation Certificate	NCC Directorate MP CG	6
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
NSS	St. Thomas College	Volunteers cleaned the compound area of Girls School - 07th January 2020	2	20
NSS	St. Thomas College	Inauguration of Special Camp Seven Days 50 NSS Volunteers stayed at Selud and conducted various activities 06th January 2020	10	50
NSS	St. Thomas College	SEVEN DAYS SPECIAL CAMP AT SELUD	2	20
NSS	St. Thomas College	CLEAN CAMPUS DRIVE - 150th Birth Anniversary of Mahatma Gandhi	1	20
NSS	St. Thomas College	Rally for Promoting Clean India Campaign- On occasion of 150th Birth Anniversary of Mahatma Gandhi. 01st October 2019	6	40
NSS	St. Thomas College	Inter University youth festival participation at Pandit Ravishankar Shukla university 23rd - 24th September 2019.	1	40
NSS	St. Thomas College	Gajar Ghas Unmulan Abhiyaan - In association with Durg University and Municipal Corporation Durg District 11th September, 2019	1	50

NSS	St. Thomas College	Zindagi Na Milegi Dobara - Road Safety 19th August 2019	20	160
NSS	St. Thomas College	NSS Induction Programme 17th August 2019	15	150
NSS	St. Thomas College	Akshay Patra Sector 6 visit 10th August 2019	1	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
826	397

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Manager	Partially	4.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25800	3347814	365	139082	26165	3486896
Reference Books	2269	338494	3	4603	2272	343097
Journals	30	130991	Nil	Nil	30	130991
Weeding (hard & soft)	401	Nil	52	Nil	453	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sapna Sharma	Business Communication	https://youtu.be/wkW3cxmDACS	09/05/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	132	3	2	0	0	5	127	13	0
Added	0	0	0	0	0	0	0	0	0
Total	132	3	2	0	0	5	127	13	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

13 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30.45	13.02	9	7.81

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for utilization, maintenance purchase of physical, academic and support facilities-laboratory, library, sports complex, computers, classrooms etc. The college ensures the availability of latest equipment and up-to-date infrastructure in the institution. Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The green cover of the campus is well maintained by full time gardeners. Optimum working condition of all equipment on the campus is ensured through annual maintenance contracts to external agencies that includes maintenance of generator, air conditioners, computers, LAN servers, printers, projectors, scanners, surveillance cameras, biometric attendance system. Estate manager and his team are involved in the maintenance of infrastructure facilities. They look after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house-keeping. Equipment like generators, water motors, pumps, water purifiers and water coolers are also taken care of. Day to day maintenance ensured by the support staff. The quality of drinking water is tested time-to-time overhead water tanks are cleaned periodically. The fire extinguishers are also refilled timely. Watchmen are deployed in shifts to ensure full-fledged security of institutional premises girl's hostel both during the day night. Every department maintains a stock register for keeping track of the available equipment. Proper inspection is done and verification of stock takes place at the end of every year. Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester. Various committees of the College are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. Suitable budget is allocated every year for the maintenance of various facilities. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The maintenance of the reading room and stock verification of library books is done regularly by library staff along with the library committee. Orders for books are placed annually by every department the finalized list is duly approved by the Principal. Proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/return of books etc. are chalked out by the library committee. Suggestion box is installed outside the library to take users' feedback that helps in introducing new ideas regarding library enrichment. Books and journals require a specific treatment and

maintenance like pest control binding. These needs are handled by internal agencies. Installation of solar panels, garbage segregation in the hostel, making compost pits, erecting greenhouse within the campus undertaking partial organic farming for the hostellers are some of institutional initiatives towards environmental conservation. The college lab assistants lab attendants to ensure proper upkeep of the various labs. The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related enterprises. The microscopes used for biological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians supervised by HODs of the concerned departments. There is a systematic disposal of all types of waste such as bio-degradable, chemical and e-waste. Small instruments like balance, microscope, pHmeter, dissolution apparatus, mixer hot plate are repaired time-to-time. All computers and peripherals are checked by respective technical assistants for any problem. The software updates and ICT tool and internet related problems are resolved from the respective service providers. The college has a spacious sports complex with a basketball court, volleyball court has seating capacity of 100 people. It is used as a venue for hosting college level inter college competitions. In addition to that, there is a sports ground with separate seating facility for about 150 people. Facilities for indoor sports like table tennis, carrom chess are also there. The institution also has a fitness centre that has equipment for free weight exercises, bodyweight exercises, resistance machine exercises and stretching exercises. Frequent checking of padding is done to avoid any injuries due to removal or wear specifically of the round edges behind basketball hoops and field goal posts. Broken irrigation systems, holes in the field, wet spots on a court, or exposed wiring are addressed immediately. Before facilities are opened to use by athletes and fans, maintenance equipment like lawnmowers, chemicals, ladders, tools, and cleaning supplies are stored properly.

<https://www.stthomascollegebhilai.in/iqac/maintenance-of-support-facilities/#toggle-id-1>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession and St .Thomas Endowment Fund, KHANDELWAL MEMORIAL AWARD (ACADEMIC SESSION-(2018-19)	55	407410
Financial Support from Other Sources			
a) National	Scholarships- SC, ST, OBC	159	851425
b) International	ABBEY MATHEW MEMORIAL AWARD -Academics- (ACADEMIC SESSION -2018-19), ABBEY MATHEW MEMORIAL AWARD (CULTURAL AND SPORTS) (ACADEMIC SESSION-2019-20)	8	40000

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Resume Writing Skills - 4 day Workshop	17/07/2020	36	Department of Botany
Managing Personal Finances	06/03/2020	62	Department of Botany
Developing Entrepreneurship Skills organised by CITCON St.Thomas College, Ruabandha Bhilai.	06/02/2020	100	Department of Botany
Attended Research Promoting Programme	13/02/2020	15	Department of Botany
Effective presentation skill.	13/09/2019	48	Department of Botany
Workshop on Desaturations in Botanical illustrations.	17/08/2019	48	Department of Botany
Soft Skill Development (Photography Workshop)	20/09/2020	33	BAJMC
Soft Skill Development (Usage of Defence Mechanism for HR Professionals)	27/07/2019	40	Department of Management
Short Term Communicative Class	16/10/2019	35	LANGUAGE LAB
Short Term Communicative Class	01/08/2019	32	LANGUAGE LAB

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for competitive examinations	46	46	10	3

2019	Guidance for competitive examinations	31	31	8	1
2019	SSB Training Camp, New Delhi	1	1	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Mansarowar Vidyalaya, Charoda, Bhilai	10	1	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.A	Department of Arts	St. Thomas College Bhilai	M.A. Psychology
2019	2	M.A. Psychology	Psychology	Pt. Ravishankar Shukla University, Raipur	P.G.C
2019	1	B.A	Department of Arts	Shri Sankara Mahavidyalaya, Bhilai	M.B.A
2019	1	B.A	Department of Arts	Bhopal School of Social Science, Bhopal	M.A Psychology
2019	1	B.A	Department of Arts	Bhopal School of Social	M.A English

				Science, Bhopal	
2019	2	B.Sc.	Department of Science	St.Thomas College Bhilai	M.Sc.Micro biology
2019	1	B.Sc.	Department of Science	Reva Unive rsity,Bangal ore	M.Sc.Biote chnology
2019	1	B.Sc.	Department of Science	Govt.College of Science,R aipur	M.Sc.Micro biology
2019	4	B.Sc.	Department of Science	Pt.Ravisha nkar Shukla University,R aipur	M.Sc.Micro biology
2019	1	B.Sc.	Department of Science	Bhilai,Ins titute of Technology (Durg)	M.B.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	3
GATE	1
Any Other	7

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	College level(Kalapratibha Competitions)	17
Elocution	College level(Kalapratibha Competitions)	7
Debate	College level(Kalapratibha Competitions)	2
Skit	College level(Kalapratibha Competitions)	40
Instrumental (Classical)	College level(Kalapratibha Competitions)	6
Group Dance	College level(Kalapratibha	7

	Competitions)	
Classical Dance (Solo)	College level(Kalapratibha Competitions)	11
Group song	College level(Kalapratibha Competitions)	2
Light Vocal (Solo)	College level(Kalapratibha Competitions)	10
Classical Vocal (Solo)	College level(Kalapratibha Competitions)	7
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver medal	National	1	Nil	STC/2017 /43	Ablin Turkey
2019	Bronze Medal	National	1	Nil	STC/2019 /242	Sahil Sheikh
2019	Gold Medal	International	1	Nil	STC/2015 /061	C.Mohan. Kumar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

St. Thomas College promotes and reinforces the democratic values and principles among the students. Student Union Council stands for the welfare of the students. As per the directives of higher education of Chhattisgarh the nomination of the office bearers of Student Union Council (as per the ordinance issued by Clause (XXI) of section 37 of the Chhattisgarh Vishwavidyalaya Adhiniyam 1973) for the academic session 2019-20 was held in the month of October. The Principal of the College, Dr. M.G.Roymon is the Patron of the Student Union Council and Dr. Suja Varghese is the Prof. In charge of the Student Union Council. The names of the Nominated Office bearer's are as follows - S.NO. NAME OF THE CANDIDATE CLASS SECTION POST 1. Sabya Neha Tirkey M.Sc. (Biotechnology) 3rd /4th sem PRESIDENT 2. Pushpita Saha M.Sc. (Biotechnology) 1st / 2nd sem VICE PRESIDENT 3. Pallavi Sharma B.Sc. (Maths) 3rd year SECRETARY 4. Soumya Shrivastava B.Sc. (Maths) 2nd year JOINT SECRETARY 5. Tanya Chakraborty BBA 3rd and 4th Sem CULTURAL SECRETARY 6. Vikas Singh B.Com 3rd Year SPORTS SECRETARY The Oath taking ceremony of the newly nominated office bearers of the Student Union Council took place on, 4th October, 2019. The office bearers and the class representatives took oath and Principal of the college Dr. M.G. Roymon administered the oath. Every year Constitution Day is celebrated on 26th November in the College. St. Thomas College, Bilai observed this day on Tuesday 26th November 2019. The Chief Guest for the Occasion was Principal Dr. M.G. Roymon. Other dignitaries present were, Student Union Professor In-charge Dr. Suja Varghese, Dean Academics Dr. Vinita Thomas and

President of Student Union Council Ms. Sabya Neha Tirkey. The whole program was conducted by Vice President of Student Union Council, Ms. Pushpita Saha Annual Sports Day was Celebrated on 11th January 2020 at the Sports Ground of St. Thomas College, Bhilai . The Hon'ble Chief Guest was Mr. Vijay Baghel, M.P. of Durg. St. Thomas College Bhilai celebrated the 36th Annual Prize distribution Ceremony. Shri Tamradhwaj Sahu (Minister of Home Affairs) and Prof. Aruna Palta, (Vice Chancellor, Hemchand Yadav Vishwavidyalaya, Durg) were invited as chief guest on this auspicious occasion. College Administrator Rev. Father Gee Varghese Ramban, Principal Dr. M.G.Roymon, Student Union Professor In-charge Dr. Suja Varghese, President Student Union Council Sabya Neha Tirkey and all other office bearers were present.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting 1 - Agenda-"Regarding Registration of Association". If any activity organized outside college by the association it has to be informed to convener of association . Activity planned for 2019-20 are Carrier counseling by C.A Anand Jimnani of commerce stream . Networking System by Mr Madhur Deshlehere of Commerce stream . One day workshop of M Sc Botany students. Stress Relief Program me by Mr. Manish Jain . Committee has to be change after every two year. Finance will not be contributed by the college for any program me organized by the association. If any programme is conducted by association proposal has to be given to convenor Alumni Activities 2019-20 An "Alumnus is the nurtured'' , one who was loved, cherished and held in high regard and affection .This term "alumnus `is therefore exactly descriptive of our feeling for our old student here at. As per the UGC quality mandate UGC has to take initiatives on one of its vertical student career program me. Under this initiatives, Institution under the purview of UGC are to monitor student career progression at every stage, in the age of student centric learning. So the various departments in the college organize different activity under Alumni Association with an aim to utilize the rich experience of old students of the college for the fulfillment and progress of the students. A New platform has been recently introduced in our college. In this we facilitate the Alumni who were awarded by Government and Non Government Agencies by organizing such events it motivate current student how to achieve high level of success. The college felicitate in the given field. Ulh?s (pass out batch1996) -In Field of Cultural Activity. C.A Anand Jimnani(pass out batch1996)- In field of Sports M.C Benjamine (pass out batch1996) - In field of Sports. Publication of Grand Alumni Meet Magzines in 2018 "Trip to Nostalgia". A college fest was organized under the aegis of St Thomas College in which a cricket match was organized between Alumni / College students and the winner was our college Alumnus won 5000 Rs. Platforms were provided to our Alumni Expert to invite them as Judges for various competition performed in our college. Dr Disha Chouhan (pass out batch2006) - 15 days workshop on denaturation of Botanical illustration. Dr Hitesh Tikariha an alumni member(pass out batch2003)- Guest lecture on "Basics of Genomics and Proteomics Organized another workshop on 6/3 /2020 by our

Alumni Mr Rinu Koshy pass out batch per suing as (C.A, N.S.PC.L, and Durg). Shubham Bhusari(pass out batch2019)- "Rango ki Udaan" in which drawing and painting competition organized for differently able children. C.A Anand Jimnani (pass out batch) - Guest Lecture on Financial Planning. Manish Jain(pass out batch 1991) - Mask Distribution E-lecture was organized by P.G Department of Commerce dated 29/6/20 by our Alumni Dr Ratish Chandra Gupta pass out batch 1997.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Decentralization is one of the most important phenomenon of the institution. Optimal design of decentralization has increased accountability of the governance bodies .The college functions at the level of Management , Principal, Faculty and students to cater to the vision and mission of the institute. The college has a well established governance council. Members include Management , Principal , Faculty members, IQAC Coordinator, Stake holders, Parents , Alumni and Students representative .The college has a well structured Academic Council . The Council include Principal is the Academic Head, followed by Dean of Academics and Department Heads. The Management delegates all policy based operational and academic decisions to the Principal . A strategic approach is taken by the Principal to implement the policies with inclusion of Faculty members in planning and decision making. The task of Principal include goal setting for each academic session, need identification , priority setting , planning budgeting, searching for new resources to attain quality Teaching - Learning aspects of the college. Regular meetings are held by the Academic Council to review the proper implementation and functioning of the College. Faculty members are made representatives of various committees nominated by the staff council, are appointed as members in the Governing body, in IQAC and other cells. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. The Management is participative in all the activities of the college. Necessary guidance and directives are issued by them to strengthen the college in all areas. The examination is carried out as per the university schedule. Internal examination and university examination are monitored by the examination cell. President of the students union is the member of IQAC. Functioning of different office bearers of students union (vice president, cultural secretary sports secretary) further reinforces decentralization. The participation of students in NSS , NCC, Research Activities, Field Work , Extension Activities and Community development Programmes is encouraged for holistic development of the students. • The institute promotes a culture of participative management by involving the staff and students in various activities. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the staff council. Regular meetings are convened amongst the management members, principal, faculty and the students for implementing action plans. Suggestions and best practices to improve the college at curricular and co curricular level is always encouraged by the Management. The heads of departments take decisions regarding academic innovations and other activities for students' overall development in consultation with the members of staff. Suggestions of non-teaching staff are also considered while framing policies or taking important decisions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The college strictly follows the rules laid down by the Hemchand Yadav Vishwavidhyalaya, Durg, C.G to ensure transparency of the admission procedure. Online application forms are filled by the candidates The name of the selected Candidates is released by the University . The college has a transparent procedure for admission with students being selected strictly on merit basis. A selection committee is constituted, with Principal as the chairman and heads of the concerned department as the members. Counselors are appointed for various streams who help students at the time of admission The college follows norms laid by the Higher Education for the admission of SC, ST, OBC, Minority, NCC, NSS, sports candidates those excelling in cultural field. Relaxation in admission criteria is given to the above-mentioned categories of students. Selected candidates are enrolled on payment of fees as per the fee structure available in college website for each programme.</p>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Industry Experts / representatives are invited to be member of the governing Board and IQAC. Their suggestions are sought and implemented. • Several departments carry out industrial visits as part of the curriculum to improve employability skills of the students. • For internships , the college collaborates with the external bodies. • Institute has established good industry relationship and many companies visit the campus for placement. • Corporate experts are invited to deliver lectures and train the students. • Certificate Programs are organized in collaboration with various professional bodies.
Human Resource Management	<ul style="list-style-type: none"> • The Human Resource Management is well streamlined and the Administration of the college looks into the various aspects related to the employees. • Faculty members are provided opportunity for their professional personal growth through participation in refresher courses, orientation courses faculty development programmes. • HR policy is oriented towards

	<p>ensuring health, safety well-being of employees at work. Female members are given full support during their pregnancy. • The Heads of Departments with the Principal as chairman constitute various committees for planning, coordinating and monitoring various activities of the college including training of the teaching and non-teaching staff.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>• Library: • The college has fully automated library with integrated multiuser library management system. • The Library has a number of Journals , e-journals and reference books. • The library has proper reading space for staff and students. • Book bank facility for SC/ST/ OBC/ minority students • Regular Journal subscription • E- Resources • ICT: • The institute facilitates extensive use of ICT resources use of computer aided teaching , learning and material by its staff and students. • INFLIBNET is also available. • Auditorium and seminar hall with modern facilities provided for audio visual classes • The whole campus is Wi-Fi enabled and all the laboratories are well equipped. • Infrastructure/instrumentation: • The Management has a futuristic approach for the development of infrastructural facilities of the college. The infrastructure is upgraded as per the requirement • The infrastructure includes class rooms, well equipped laboratories, common room for students, sports complex, girls' hostel with mess and recreation room, open air stage, seminar and conference hall with modern facilities, gardens, canteen, separate parking space for staff students and tobacco plastic free campus • Annual budgetary allocation is made available to each department for purchasing new instruments, consumables and its maintenance. • Well-equipped gymnasium</p>
<p>Research and Development</p>	<p>The Research and Development committee is an apex body of the institute. Committee for Promotion of Research Activities was initiated with the objective to promote and elevate the quality of education and to facilitate PG students and faculty to do research in their area of interest. The institution has a vigorous publication programme and it actively</p>

encourages the faculty, scholars and students to publish in various academic forums. The committee organizes workshops and interdisciplinary talks to promote the culture of research among faculty, research scholars and students. Faculty members are motivated to submit minor /major project proposals to various funding agencies like UGC, CCOST etc. Collaboration of faculty/institution with institutes individuals with high research experience is encouraged. Projects and dissertation of the UG and PG students are guided by the faculty members. Student seminar is held periodically. The UG and PG students are encouraged to present topics through Power Point Presentation. Students learn to equip themselves with ICT and current educational technology trends.

Examination and Evaluation

- The college follows the academic schedule of the affiliated university.
- The Examination Cell of the college coordinates with the Principal regarding all the proceedings of the Annual and Semester Exams
- The Examination Cell Coordinator and Principal hold meetings regularly to ensure the preparation of the exam in advance .
- The academic performance of the UG students is evaluated through two-unit tests, half yearly and model exams. PG students' performance is assessed by 2 internal tests, model exams and assignments.
- Internal Marks for both Undergraduate and Post Graduate students is given on basis of the academic performance in internal exams conducted by the college.
- These exams helps to improve the learning and assessing process of the students.
- Answers are discussed and performance card is sent to the parents through post.
- Evaluation and feedback by subject faculty is forwarded to the academic advisor.
- Special coaching classes and tutorials are arranged for weak students as well as students residing in the girl's hostel.
- Advanced learners are encouraged to move from the factual to the conceptual, to integrate technology in conceptual questions to offer new solutions.

Teaching and Learning

- The objectives and learning

outcomes of each subject is prepared. • Regular meetings of academic council of the college are called by the principal. • Innovative Pedagogical tools are incorporated to enhance Teaching and learning . • Calendar for each academic session is prepared including details of all curricular activities, term-wise allocation of the syllabus and schedule of unit tests, half yearly and model examination. • The knowledge base of faculty members is upgraded by enrolling them for orientation and refresher programmes. • Technology enabled teaching learning process like use of LCD projectors is practiced in all the subjects. • Remedial classes (STAP) for all the students at UG and PGlevel . Slow learners given special attention . • Advanced learners are encouraged to prepare for higher studies and participate in research pursuits • Industrial visits/study tours and field visits are organized to give practical knowledge of theoretical concepts. • Feedback to improve teaching practice is taken from students, parents and alumni. • Career oriented or Value added and Skill development course is included to impart crucial job skills to the students. • Workshops and Webinars organized to equip teachers to adapt to e-learning due to pandemic. • Modern teaching aids and tools are used to make learning more interesting , stimulating and retentive. • Our institution has an integrated monitoring system where the faculty acts as a link between the students and the institution. • Mentors are assigned to monitor and guide students, individual recognition and encouragement. Routine advice on balancing of academic and professional responsibilities • Each Mentor maintains the whole student database, which is examined by the HOD

Curriculum Development

• The college is affiliated to Hemchand Yadav Vishwavidyalaya, Durg, CG and KushabhauThakrePatrakaritaAvamJansancharVishwavidhyalaya, Raipur,CG. The College follows curriculum designed by the affiliated University for all UG and PG Programmes. • Some faculty are members of Board of Studies of Hemchand Yadav Vishwavidyalaya,Durg ,C.G. and Autonomous Colleges of Bhilai and Durg

- Teachers participate actively in framing the proper execution of the syllabus.
- The applied aspects of the curriculum are stressed upon and field work projects related with the topics of the curriculum are encouraged.
- During Coronavirus Pandemic Faculty members contributed in developing e-content for the affiliated University and for Higher Education Portal of State Government.
- Teachers are encouraged to add recent information about the topics in the syllabus to make teaching more relevant to the current situation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • Sending centralized e-mail, notices and important information from university • Sending centralized e-mail regarding notices issued by government authorities • Online preparation of AQAR Report.
Administration	<ul style="list-style-type: none"> • Uploading weekly and monthly schedule • Biometric attendance system for staff members • Uploading the academic calendar with details of all the academic and co-curricular events • Installing surveillance cameras in college campus • Webmail on college website
Finance and Accounts	<ul style="list-style-type: none"> • Online salary payment • Using RTGS NIFT for making payment to external agencies • Online collection of tuition fee of the students • Online tax payment computerized system for handling other financial transactions
Student Admission and Support	<ul style="list-style-type: none"> • Online admission system • e prospectus giving details of courses offered, departments, facilities • Online grievance form • e issuance of library books • Online alumni registration feedback system • Online appointment with the Counsellor • Psychosocial support at the time of need • The Mentoring system of our college ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. • The college ensures support to the students from remote areas and first-generation learners .It becomes imperative on part of the institution to provide mentoring i.e. guidance for all-round development of the students on academic as well as aesthetic lines.

Examination	<ul style="list-style-type: none"> • Online filling of examination form • Online notification regarding dates practical exams university exam related information • Soft copy of marks of the students submitted to the Examination Cell of the college • Online notification of university exam timetable • Updation of Practical and Project Marks. • Online entry of the internal Marks
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NA	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Seminar on Youth Entrepreneurship Development	NIL	04/03/2020	04/03/2020	47	Nill
2020	Awareness programme on Swayam Courses	NIL	13/03/2020	13/03/2020	43	Nill
2020	Facilitating Positive Mental Health During COVID 19 times	NIL	09/06/2020	09/06/2020	54	Nill
2020	Webinar on Use of ICT During COVID 19 times	NIL	09/07/2020	09/07/2020	53	Nill
2019	NIL	Attended			Nill	21

		Workshop on - Motor Vehicle , Act and POSCO Act, at CCET) , Kailashnagar, Bhilai.	23/12/2019	23/12/2019		
2020	NIL	Financial Planning notice	07/02/2020	07/02/2020	Nil	24
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
World Congress on Positive Psychology, 2019, Melbourne , Australia	1	18/07/2019	21/07/2019	4
Workshop on leadership skills for Social Change (NSS, C.G and UNICEF)	1	03/03/2020	04/03/2020	2
Workshop on Machine learning(IIT Bombay)	1	25/08/2019	25/08/2019	1
Workshop on Machine learning(IIT Bombay) W Workshop on Student Solar Ambassadors W	2	02/10/2019	02/10/2019	1
O Workshop on Research Methodology	1	06/11/2019	06/11/2019	1
Workshop on Trends in Solid Waste Management M and Biology	1	03/12/2019	09/12/2019	7
W Workshop on Research Case Writing	1	14/02/2019	15/02/2019	2

Online Orientation Programme - (University of Delhi, Sponsored by MHRD)	1	04/06/2020	01/07/2020	28
Sh Short Term Course- on ARPIT	2	03/02/2020	08/02/2020	6
Short Term Certificate Course on AI	1	20/05/2020	20/05/2020	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
82	82	25	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provident Fund • Maternity Leave • Fee concession for wards • Housing • Interest free personal loan and advance payment schemes 	<ul style="list-style-type: none"> • Provident Fund • Maternity Leave • Fee concession for wards • Housing • Interest free personal loan and advance payment schemes • Uniform for Multitask workers of the college 	<ul style="list-style-type: none"> • 1State and Centre Scholarship Schemes • Scholarship schemes by different agencies. • Fee concession for needy students by the college management. • Grievance redressal Cell. • Training and Placement Cell. • Sick room with first aid facility.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The college is a self -financed institution. It is run by the St. Thomas Mission, Kailash Nagar, Bhilai. The amount generated through the fees is audited internally by the St. Thomas Mission. The external audit is conducted by a Chartered Accountant firm named B. Vishwanath and Company.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Abby Mathew	40000	Encouraging students excelling in academic, sports cultural activities
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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC
Administrative	Yes	B. Vishwanath and Company, Akash Ganga Supela, Bhilai (C.G)	Yes	St. Thomas Mission, Kailash Nagar, Bhilai, (C.G)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parent Teacher meetings are conducted at the departmental level. • Regular Parent -Teacher meeting is held to discuss their wards performance and attendance in the class. • Queries of the parents related to career options for every course is attended and maximum support is rendered by the concerned department, Training and Placement Cell, Guidance and Counselling Cell to channelize their wards in right direction. • Parents actively participate in celebrating important events organized by the respective departments, Awareness programmes organized by the college and annual day celebrations. • Parents providing music and dance lessons collaborate with the college by sharing their expertise during the cultural events.

6.5.3 – Development programmes for support staff (at least three)

• Orientation Programme They were also enlightened about the various provisions of like Motor Vehicles Act, POCSO Act and how they can be careful and alert in their work place. The resource person was Mr. Tejwant Singh Grewal (Delhi), a dynamic professional with over 20 years of rich experience in Learning Development, Operations Management in Service industry and education sector. • Awareness programme on Covid protocol and guidelines • Programme on EPF Scheme by Government

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Faculty development programme • Opening research centre in various department • Regular meetings of IQAC are conducted • To introduce value added skill based short term certificate courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International Yoga day celebrations	14/06/2019	21/06/2020	21/06/2020	62
2019		01/07/2019	01/07/2019	01/07/2019	178

	Orientation Programme of B.Sc, BCA, BAJMC, B.Com, BBA				
2019	Counselling for Hostel inmates	13/07/2019	13/07/2019	13/07/2019	56
2019	Visit to Special School and Training Centre for mentally Retarded and Blind Students at Seri Kheri, Raipur	14/09/2019	14/09/2019	14/09/2019	72
2019	Visit to B.Ed and D,Ed college for special Children. Supela, Bhilai. Prayas	04/10/2019	04/10/2019	04/10/2019	20
2019	Sports Meet for differently abled Children at Sports Ground of Bhilai House in association with NGO Golden Empathy Foundation, Bhilai	08/12/2019	08/12/2019	08/12/2019	16
2020	Visit to Saraswati Shishu Mandir, Selud	07/01/2020	07/01/2020	07/01/2020	23
2020	Visited the students of "Gov. Higher secondary school, Gram :- Selud"	08/01/2020	08/01/2020	08/01/2020	50
2020	Career	24/01/2020	24/01/2020	24/01/2020	50

	Counselling for the students of Government Girls Higher Secondary School, Vaishali Nagar				
2020	Counselling Session for B.A Students - How to cope up with examination Stress	01/02/2020	01/02/2020	01/02/2020	95

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Girl Child Day / Ballika Diwas	24/03/2020	24/03/2020	50	14
Awareness programme . Theme- Good touch and Bad Touch.	05/03/2020	05/03/2020	10	3
Virtual Meeting National Level Panel Discussion on Gender and Sexual Harassment	27/07/2020	27/07/2020	125	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
34.94

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil

Braille Software/facilities	No	Nil
Rest Rooms	Yes	144
Scribes for examination	Yes	1
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/08/2019	1	Visit to Govt higher Secondary School - Plantation Program with Patanjali Group	Importance of green environment	32
2019	1	1	08/08/2020	7	Clean Campus Mission	Importance of Cleanliness	84
Nil	1	1	19/08/2020	1	Social Responsibility Awareness -- with Chhattisgarh Chamber of Commerce, Durg	Tree Plantation and Awareness of Rain Water Harvesting in Association	191

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Induction Programme	02/07/2019	The code of conduct for students is published in the college prospectus. It contains information regarding standards of conduct, consequences for misconduct and procedures for administering discipline. It will uniformly apply to all

learners while they are on the college premises, representing it in other institutions participating in its off-campus activities. The rules and regulations of the college are notified to the students on the day of induction. Regular monitoring is done by all faculty members to foster a safe and ethical learning environment. The code of professional ethics of the college is in accord with UGC regulations the same is notified to the teachers through their service agreement for adherence. <https://www.stthomascollegebhilai.in/>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World No Tobacco Day	31/05/2019	31/05/2019	30
International Yoga Day	21/06/2019	21/06/2019	82
St. Thomas Day	03/07/2019	03/07/2019	197
Khoobchand Baghel Jayanti	20/07/2019	20/07/2019	42
Independence Day Celebration	15/08/2019	15/08/2019	287
Teacher's day celebration	05/09/2019	05/09/2019	150
World Aids Day	01/12/2019	01/12/2019	68
Constitution Day	26/11/2019	26/11/2019	159
National Unity Day	31/10/2019	31/10/2019	187
Balika Diwas Day/ National Girl Child Day	24/01/2020	24/01/2020	54

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Clean Campus Mission 2. Social Responsibility Awareness --Tree Plantation and Awareness of Rain Water Harvesting in Association with Chhattisgarh Chamber of Commerce, Durg 3. Cleaning of Vandematram Park of College by NSS Volunteers

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE - I [2019-20] 1] Title of the Practice: Proactive Activities During COVID - 19: Academic And Non -Academic 2]The context that required the initiation of the practice (100 - 120 words): The sudden eruption and immediate spread of Corona Virus Pandemic caused a chaos in all aspects of personal and social life of man. Many people literate as well as illiterate were rendered jobless as well as homeless. The field of education was also affected adversely. In March 2020, when the first lock-down was imposed at national level, the time when final examinations had already started or were scheduled to begin very soon. This resulted in increased anxiety and tensions in students, staff. parents and administrators of educational institutions, irrespective of the level of students, staff. parents and educational institutions. During Covid-19, the college administration as well as teaching staff joined hands to do their bit in helping students, class IV workers of our college as well as for common people. To cope up with the challenges surfaced due to Pandemic, quite a few non-academic activities were carried out during this period. The teaching staff, present students as well as the alumni association of the college came forward to help the people in need at this time of distress. Some of these activities have been described under two sub-headings Academic and Non-Academic. 3] Objectives of the practice (50 - 60 words):

- To enhance the quality of learning and teaching even though when students and faculty members were locked up at their homes
- To fulfil the needs of students and keep them updated during lock down
- To help the parents concern about finishing syllabus and Improve the efficiency and effectiveness during lockdown
- To Improve user-accessibility and time flexibility to engage learners in the learning process

4] The Practice (250 - 300 words) : It was at this time that the administration and teaching staff unanimously took the decision of making quality video lectures on topics of content prescribed at Undergraduate and Post-Graduate level classes of various programs by Hemchand Yadav University, Durg, Chhattisgarh. These lectures were then uploaded at the official website of our St. Thomas College, Bhilai so as to benefit the students of our college, the same were then up-loaded at Hemchand Yadav University, Durg official website by the University, so that it can be benefitted to all the students of all colleges affiliated to Hemchand Yadav University, Durg and also on You-tube so that the students all over India could be benefitted. They also provided masks for the class IV workers of the college. Masks were also distributed by the Commerce department and NSS wing of the college. The Chemistry department of the college made Sanitizers for the use of the college members. 5] Obstacles faced if any and strategies adopted to overcome them (150 - 200 words) : The staff of our college did not have any prior training and experience of developing e-lectures and video lectures. They developed these by learning from lectures of other experts up-loaded on You tube and mutual help. It was a challenge to distribute the bedsheets, masks, sweets etc. since the corona was at its peak, both the receiving and giving ends followed all the necessary precautions strictly. Thus no case of Corona was reported during and after the successful completion of all the activities. 6] Impact of the practice (100 - 120 words): An immediate and effective response to the crisis was to go digital. Developing robust online platforms has become necessary to offer continuity in learning. Yet in a tier two cities like Bhilai with vast disparity in socio-economic backgrounds of students and the quality of educational institutions, the shift has not been easy. The digital divide has been further widening the gap, and needs urgent attention from both public and private educational institutes as the crisis continues. Good teachers, refreshed curricula and effective tools were developed to ensure students stay involved and active in the learning process. Opportunities for student mobility and practical exposure through exchange programmes, internships, participation in conferences, and more could likely be off the

table for some time. Innovative new forms of collaboration and alternative paradigms are needed to drive learning, research and teaching. Sharing of knowledge between institutions globally through joint-teaching, virtual guest lectures, etc. could give students an enriched global perspective in these difficult times. A paucity of contemporary teachers has been a pressing challenge already, and it is growing more serious. Faculty are being called upon to redesign course content to meet the current and future needs. Moving away from traditional pedagogies in most average institutions, the demand for quality educators will shape the way higher education moves forward from this crisis. 7] Resources required : All the resources required in cash and kind were pooled by staff-members, present students and members of the Alumni Association. The staff used their personal Smart phones/mobiles to develop the lectures. 8. About the Institution i. Name of the Institution : St. Thomas College, Bhilai ii. Year of Accreditation : 2017 iii. Address : Ruabandha Bhilai iv. Grade awarded by NAAC : 2.77 v. E-Mail - stthomascollege_bhilai@gmail.com vi. Contact person for further details : Principal [Dr. M.G.Roymon] email id mg1122 vii. Website : stthomascollegebhilai.in

BEST PRACTICE II: 1] Title of the Practice: Helping Hands Extended 2] The context that required the initiation of the practice (100 - 120 words): One fact that all members of St. Thomas College, Bhilai can certainly boast of is the presence of family -environment in the college campus. The college is like an extended family of the staff and students. All come forward to help those in need, whether they are the members of college and also for those who require help are outside the four walls of the college. Thus, in Best Practices II, an attempt as been made to describe the help provided within the college premises and those provided outside the college campus. All the members of our college come forward collectively to help any member of the college during their needs. The staff members have collected quite an appreciable amount and provided it to non-teaching as well as teaching members, to lessen and share their financial burden 3] Objectives of the practice (50 - 60 words): Besides helping the in-house members, members of St. Thomas College also take initiative of helping the other needy people residing in Bhilai, so that some of the necessities of such people can be met with by different social organisations functioning in Bhilai. 4] The Practice (250 - 300 words) : The son of one of the non-teaching staff- member, class IV worker, suffered from a chronic disease. He could not bear the expenses of the treatment, hence all the other members of the college collected an appreciable amount and gave it to this non-teaching member of the college. Similarly, sibling of a teaching staff member also suffered from a chronic disease. He was also provided with financial help, by the other members of the college. A number of social organisations are working actively in Bhilai, for the welfare of needy people, like Vriddhashram- which looks after the old people who are abandoned from their family, Mother Teresa Ashram caring for diseased and isolated people young and old, Nayandeep Vidhyalaya-school for blind children, Akshay-patra cooks and distributes food packets to needy people and so on. The students and staff members of the BBA department visited to Mother Teresa Ashram to donate various items of daily use and donated in Cash too. These activities started with the Vriddhashram. The Alumni association of the college distributed Bed-sheets sweets along-with cash donation of Rs.7500/ at Vriddhashram in Pulgaon, Durg on October 30,20219. 5] Obstacles faced if any and strategies adopted to overcome them (150 - 200 words) : Being a voluntary initiative obstacles were negligible. 6] Impact of the practice (100 - 120 words): The satisfaction one feel good about giving to the needy especially when they are our colleague. Being able to give back to those in need helps oneself to achieve a greater sense of personal satisfaction and growth. The most obvious reason of giving back to the society is that we can create a profoundly positive impact on those in need. 7] Resources required : Resources Required: The financial help was provided by collection of amount on voluntary

basis by the college members. 8. About the Institution i. Name of the Institution : St. Thomas College, Bhilai ii. Year of Accreditation : 2017 iii. Address : Ruabandha Bhilai iv. Grade awarded by NAAC : B v. E-Mail : vi. Contact person for further details : Dr. M.G.Roymon vii. Website : stthomascollegebhilai

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.stthomascollegebhilai.in/igac/best-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Entrepreneurial Advancements St. Thomas College, Bhilai established the Entrepreneurship Development Cell in the year 2019. This cell was formed with the objective to develop spirit of Entrepreneurship among the students. Activities of this cell includes Creating Awareness Programmes, Mentoring Students, and Assisting in getting financial support for Startups. The Cell also conduct programs in Entrepreneurship enabling skills and skill industrial development training programs with updated technologies. The cell also creates awareness on entrepreneurship among the students and it inculcates entrepreneurial spirit and culture among the undergraduate and post graduate students of this college. Our college being a prime institute of higher education in central India, meets the expectations of people. 'You give men a fish and you feed them for one day. You teach them to fish and provide them occupation that will feed them for life time' is in nutshell, the philosophy of our college to motivate the students towards becoming not only an entrepreneur and self-dependent, but also create and provide employment to other needy people. During the session 2019-20, Entrepreneur Development Cell of St Thomas College, Bhilai organized three day Entrepreneurship Awareness Camp. This was jointly organized by CITCON [Chhattisgarh Industrial Technical Consultancy Centre] Raipur. This Programme was sponsored by Entrepreneurship Development Institute of India, Ahmedabad [Gujarat] for National Science Technology Entrepreneurship Development Board[NSTEDB], Department of Science Technology [DST], Government of India, New Delhi. The eminent speakers of the Awareness Camp highlighted on the topics Importance of Communication in today's scenario. Effective Communication skills and steps of Entrepreneurship and Importance of Entrepreneurial Motivation. On the third and final day the participants were taken for field visit to gain some practical experience. In addition to these activities, the Zoology and Botany department conducted a one day Workshop on Mushroom Cultivation, under the Scheme of 'Learn and Earn' on January 24,2020. One of our Faculty attended a 2 week Faculty Development Programme on Entrepreneurship organized by CITCON [Chhattisgarh Industrial Technical Consultancy Centre] Raipur. This Programme was sponsored by National Science Technology Entrepreneurship Development Board[NSTEDB], Department of Science Technology [DST], Ministry of Science and Technology , Government of India, New Delhi in Association with the School of Electronics and Photonics and Institute of Renewable Energy Technology and Management [IRETM], Pt. Ravishankar Shukla University, Raipur [CG]. Our students also participated in Entrepreneurship Awareness Camp organized by near by college of Bhilai.

Provide the weblink of the institution

<https://www.stthomascollegebhilai.in/igac/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

• The college will open new courses like M.Sc [Physics] in the next session. • To cater to the demand of online teaching the college plans to subscribe to

Google Suite so ,that every class / section has their own google classroom where notifications and academic materials can be sent. • To take care of the Pandemic anxiety mental health promotions will be strengthened in every department of the college. • The college will emphasize on e lectures and webinars on varied topics will be organized by all the departments. • For making online classes more effective all the computers will be equipped with cameras and speakers.